

**STOP PAYMENT NOTICE-PUBLIC WORKS  
LEGAL NOTICE TO WITHHOLD CONSTRUCTION FUNDS**

CALIFORNIA CIVIL CODE §§8044, 9350 et. seq.

**To: Public Entity** (CA Civ. Code §§8036, 9354)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address, city, state, zip)

**To: Direct Contractor** (CA Civ. Code § 8018)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address, city, state, zip)

**To: Construction Lender** (if Applicable) (CA Civ. Code § 8006)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address, city, state, zip)

**You are Hereby Notified That** (Claimant):

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address, city, state, zip)

\_\_\_\_\_  
Relationship to the parties of the one giving this notice (subcontractor, supplier, describe if otherwise)

**Has furnished or will furnish labor, services, equipment or material of the following general description:**

\_\_\_\_\_

**For the building, structure or other work of improvement located at the following address or site otherwise described sufficiently for identification:**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address, city, state, zip)

**The person or firm to whom such work, labor, services, equipment or material is provided:**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address, city, state, zip)

**The value of the whole amount of work, labor, services, equipment and/or materials to be provided is:**

Amount \$ \_\_\_\_\_

**The value of work, labor, services, equipment and/or material provided to date is:**

Amount \$ \_\_\_\_\_.

**Claimant has been paid the sum of \$ \_\_\_\_\_,  
And there remains unpaid after deducting all just credits and offsets the sum of \$ \_\_\_\_\_, together with interest at the rate of \_\_\_\_\_% per annum, from \_\_\_\_\_ (date).**

**Under California Civil Code §9358** you are required to set aside sufficient funds to satisfy this claim with interest, court costs and reasonable costs of litigation, as pervaded by law. You are also notified that claimant claims an equitable lien against any construction funds for this project which are in your hands.

Date: \_\_\_\_\_ Name of Claimant: \_\_\_\_\_  
(Firm Name)

By: \_\_\_\_\_  
(signature of Claimant or authorized Agent)

**Verification**

I, \_\_\_\_\_, state: I am the \_\_\_\_\_ (Owner of, President of, Partner of, Authorized Agent of) the claimant named in the foregoing STOP PAYMENT NOTICE-PUBLIC WORKS. I have read said STOP PAYMENT NOTICE-PUBLIC WORKS and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on \_\_\_\_\_ (date), at \_\_\_\_\_ (city), California.

\_\_\_\_\_  
(Signature of Claimant or Authorized Agent)

**Proof of Service Declaration**

I, \_\_\_\_\_ declare that I served copies of the above **Stop Payment Notice-Public Works**, (check appropriate box):

By personally delivering copies to \_\_\_\_\_ (names(s) and title(s) of person served) at \_\_\_\_\_  
\_\_\_\_\_ (address) on \_\_\_\_\_, \_\_\_\_\_ (date) at \_\_\_\_\_ (time)

By Registered or Certified Mail, Express Mail or Overnight Delivery by an express service carrier, addressed to each of the parties at the addresses shown above on \_\_\_\_\_, \_\_\_\_\_ (date).

By leaving the notice and mailing a copy in the manner provided in §415.20 of the California Code of Civil Procedure for service of Summons and Complaint in a Civil Action.

I declare under penalty of perjury that the foregoing is true and correct.

Signed at \_\_\_\_\_, California on \_\_\_\_\_, \_\_\_\_\_ (date).

\_\_\_\_\_ (Signature of Person Making Services)